**START PROJECT**

**Duration: maximum 12 months (September 2025 - September 2026)**

**Deadline of submission**  **2 December 2024, 12:00 pm (noon)**

**Way of submission** **Send your application for in Word & PDF per mail to the**

**Royal Academy of Fine Arts Antwerp -** [**Els DE BRUYN**](mailto:els.debruyn@ap.be) [els.debruyn@ap.be](mailto:els.debruyn@ap.be) **and/or the Royal Conservatoire Antwerp -** [**Kevin VOETS**](mailto:kevin.voets@ap.be)– [kevin.voets@ap.be](mailto:kevin.voets@ap.be)

Applications are required to be embedded in one (or more) research group(s) and to be supervised by a promoter.

The steps to be taken are:

For projects at Royal Conservatoire Antwerp:

* STEP 1: Contact the chair(s) of the research group(s) you wish to join so that they are aware of your application and can inform you in time whether your application will get the research group’s support. It is advisable to do this well enough in advance, preferably before 1 September.
* STEP 2: As soon as your application receives the research group’s support, make sure that you have a meeting with the chair(s) of the research group(s) before 1 October for feedback on your proposal. The chair(s) can also advise you on finding a promoter(s) and guide you through your application.
* STEP 3: Send the research coordinator (Kevin Voets for the Conservatoire) your detailed and supported research proposal no later than 4 November so that he has time to offer feedback on your proposal.
* STEP 4: Submit your project file before 2 December 2024, 12:00 pm (noon).

For projects at Royal Academy of Fine Arts:

* STEP 1: Submit your project before 15 September. We will let you know by 1 October at the latest whether you can further develop and submit your project proposal in collaboration with one of our research groups (STEP 2).
* STEP 2: Submit your project file before 2 December 2024, 12:00 pm (noon).

If you have any questions about this form or the procedure, please contact the Heads of Research (Els De Bruyn for the Academy, Kevin Voets for the Conservatoire).

**Identification of the research project**

|  |  |
| --- | --- |
| **Applicant(s) (main executors)** *Name, e-mail address* |  |
| **Research project title** *English & Dutch*  *Note the final project title here. It will be used for all future references and included in systems such as the Flanders Research Information System (FRIS).* |  |
| **Start date** |  |
| **End date** |  |
| **Requested budget** |  |
| **Three tags or keywords**  *English & Dutch* |  |
|  |
|  |
| **List of Flemish research disciplines**  *Max 3 relevant codes* |  |
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| **Promoter(s) School of Arts**  *Name, e-mail address* |  |
| **Primary research group**  *Choose which research group is the most important in supporting your research. If you are proposing a collaborative project between the Academy and the Conservatoire, indicate the primary research group from each School of Art.* | ***Koninklijk Conservatorium / Royal Conservatoire (RCA)***  [*CORPoREAL*](https://www.ap-arts.be/en/researchgroup/corporeal)  [*CREATION*](https://www.ap-arts.be/en/researchgroup/creation)  [*Labo XIX-XX*](https://www.ap-arts.be/en/researchgroup/labo-xixxx)  [*UP - Performance in Perspective*](https://www.ap-arts.be/onderzoeksgroep/uitvoeringspraktijk-perspectief)  ***Koninklijke Academie / Royal Academy (RAFA)***  [*ArchiVolt*](https://www.ap-arts.be/en/researchgroup/archivolt)  [*Art&Ecology*](https://www.ap-arts.be/onderzoeksgroep/art-ecology)  [*MAXLab*](https://www.ap-arts.be/en/researchgroup/maxlab)  [*Thinking Tools*](https://www.ap-arts.be/en/researchgroup/thinking-tools) |
| **Secondary research group(s) (OPTIONAL)**  *If, in addition to your primary research group, you have found a connection with another research group that also supports your project, please indicate this below. You can indicate a secondary research group from both the Academy and the Conservatoire.* | ***Koninklijk Conservatorium / Royal Conservatoire (RCA)***  [*CORPoREAL*](https://www.ap-arts.be/en/researchgroup/corporeal)  [*CREATION*](https://www.ap-arts.be/en/researchgroup/creation)  [*Labo XIX-XX*](https://www.ap-arts.be/en/researchgroup/labo-xixxx)  [*UP - Performance in Perspective*](https://www.ap-arts.be/onderzoeksgroep/uitvoeringspraktijk-perspectief)  ***Koninklijke Academie / Royal Academy (RAFA)***  [*ArchiVolt*](https://www.ap-arts.be/en/researchgroup/archivolt)  [*Art&Ecology*](https://www.ap-arts.be/onderzoeksgroep/art-ecology)  [*MAXLab*](https://www.ap-arts.be/en/researchgroup/maxlab)  [*Thinking Tools*](https://www.ap-arts.be/en/researchgroup/thinking-tools) |

**Summary in layman’s terms**

*The summary of the research project in layman’s terms should be delivered bilingually.*

**Summary in layman’s terms - ENGLISH**

*Maximum 1500 characters (spaces included)*

**Summary in layman’s terms - DUTCH**

*Maximum 1500 characters (spaces included)*

**Detailed description of the research project**

**Description of the research project**

*Maximum 10.000 characters (spaces included, sources and references excluded)*

*Contains at least: subject, theoretical and artistic framework, state-of-the-art of the research field and situating of the research project,* *research questions, methodology, reporting / output, relevant sources and/or literature.*

**Description of the intended output of the research project**

*Maximum 1500 characters (spaces included)*

**Research plan**

*Maximum 2500 characters (spaces included)*

*Briefly describe the research plan, including the phased research progress in relation to the research question and methodology, and including the main research actions and activities.*

**Relevance of the research project**

**Relevance of the research project for the education base (nexus) and the research of the Academy/Conservatoire**

*Maximum 2500 characters (spaces included)*

*Provide an argument for the relevance of the research and its added value to the Academy/Conservatoire as a whole, and specifically for the research groups. Be as specific as possible (e.g., letter of recommendation, overview of concrete contacts and agreements).*

**Relevance of the research project for the social and artistic field**

*Maximum 2500 characters (spaces included)*

*Situate the research project in the social and artistic field, be attentive for research conducted in other research groups and institutions and international fora beyond the Schools of Arts. Be as specific as possible.*

**Project team**

**Composition of the project team**

*List all research collaborators involved in the research project, indicating their function within the research project and specifying the corresponding time investment in FTE. Also list all collaborations, both within and outside the educational field. All listed researchers and partners were contacted and gave their consent.*

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| --- | --- | --- | --- | --- |
| **Name promoter** | | |  | |
| **Schools of Arts (Royal Academy of Fine Arts Antwerp or Royal Conservatoire Antwerp) and main subject of promoter** | | |  | |
| **Researchers Royal Academy of Fine Arts Antwerp/Royal Conservatoire Antwerp/AP (who actively perform research activities)** | | | | |
| **Name and School of Arts** | **Function within the research project** | | **Workload (FTE)** | **Period** |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
| **Cooperation with other university colleges or universities** | | | | |
| **University college / University** | | **Name and e-mail adress** | | **Function within the research project** |
|  | |  | |  |
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| **Cooperation with organisations from the field of action** | | | | |
| **Organisation** | | **Name and e-mail adress** | | **Function within the research projetc** |
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**Relevant experience of the researchers involved***Maximum 7500 characters (spaces included)*

*Present arguments for the choice of the project team. Give an overview of the research experience that is relevant for this particular research project (among others conducted and/or current research projects) of the applicant(s), the researchers and the external partners. If the researchers or partners are not yet determined, indicate what kind of profiles are aimed at to fill in the vacant position(s).*

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**Budget**

**Staff costs**

*Each start project provides a 20% contract as a researcher (12 months). Check in advance whether you may be employed on a contractual basis with a Belgian employer (in particular AP University of Applied Sciences and Arts).*

Name of researcher who will take up the 20% contract:

**Operational costs**

*Maximum 2500 characters (spaces included)*

*Each project includes an operating budget of €1.000 per year. The purpose of this budget is small expenses, necessary for the realization of the research (travel expenses, documentation, technical/logistical support, production costs, etc.).* *Briefly describe how the operational costs corresponds to the planning per year.*

Utilisation of operating budgetin terms of project realisation and planning over 12 months:

**External funding**

*Be aware that your research proposal should be financially viable. Applying for external funding for (aspects of) this research is a recommendable factor for the reading committee.*

*If for this research project funds have also been applied for or acquired through other sources, indicate this in the table below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding source\*** | **Requested** | **Acquired** | **Spending year** | **Cost type\*\*** |
|  |  |  |  |  |
|  |  |  |  |  |
| \* Fundin source: European project funds, FWO project funds, VLAIO project funds, project grants, co-production contribution, ... | | | | |
| **\*\*** *Cost type: staff costs, operational cost, investments* | | | | |

*If for this research project funds will also be requested from other sources, indicate this in the table below.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding source\*** | **Requested** | **Submission deadline** | **Cost type\*\*** |
|  |  |  |  |
|  |  |  |  |
| \* Fundin source: European project funds, FWO project funds, VLAIO project funds, project grants, co-production contribution, ... | | | |
| **\*\*** *Cost type: staff costs, operational cost, investments* | | | |

**Declaration by the applicant**

☐ I confirm that I have the legal capacity to be employed as an employee by the Royal Academy of Fine Arts of Antwerp/Royal Conservatoire of Antwerp (AP College) and to commit to contractual employment

☐ I declare that I have read and will abide by the [deontological code of the Schools of Arts (Dutch only)](https://www.ap-arts.be/sites/default/files/Research/Call%20research%20proposals%202020/20190514%20Deontologische%20Code%20Onderzoek%20OZR.pdf) in the context of this research project.

☐ In line with the [ALLEA Code of Conduct for Research Integrity](https://allea.org/code-of-conduct/), I see grounds to request for an ethics committee to review this research project.

**Attachment**  
*Include an attachment providing insight into the applicant(s)' artistic work and trajectory (e.g., portfolio, website link, CV). This should be in one PDF file, maximum 4 pages.*

**Signatures**  
*An e-mail statement can replace a signature.*  
  
**Chair research group:** **Promoter:**